

FORMATTING RULES

1. Please write the entire text in **British English**.
2. **Font:** The font across the article will be Constantia. Font size will vary according to the nature of the text, as described below.
3. **Spacing:** Line and paragraph spacing will be 1.5 throughout the article (except in the case of footnotes which will have 1.0 spacing).
4. **Indent:** The first line of the first paragraph following every section title (e.g., ABSTRACT, Introduction, Conclusion etc.) will **not** be indented. The first line of the rest of the paragraphs will be indented (press the 'tab' only once). The number of non-indented paragraphs will vary depending on the number of section titles used in the article. Long quotations (exceeding 45 words) will be indented on both right (.5) and left (.5).
5. **Footnotes:** The font size of all footnotes will be 10. All footnotes will have left alignment. The spacing of all footnotes will be 1.0.
6. **Title:** The title of the paper will have middle alignment and will be the topmost detail on the first page of the paper.
7. **Abstract:** Beneath the title, leaving one 'Space,' will be the word **ABSTRACT** typed in bold and in uppercase and with left alignment. Abstract and its content will be of 12 font size. The entire content of the abstract will be in *italics*.
8. **Keywords:** Following the content of the abstract will be the word **KEYWORDS** typed in bold and uppercase but with left alignment. A colon (:), in bold, will follow **KEYWORDS**. All the keywords will be in *italics*.
9. **Main Article:** The text of the main article will begin from the next page. It will have a font size of 12. Spacing will be 1.5.
10. **Works Cited:** Works Cited section will be placed at the end of the article. The phrase **WORKS CITED** will be in bold and uppercase, with font size 11. It will have a middle alignment. The entries in the Works Cited section will have a font size of 11 and will be left-aligned.
11. **Style of Citation:** Both in-text citations and the Works Cited will follow the style sheet of MLA 9 available at [Purdue Online Writing Lab](https://www.purdue.edu/owl/).